

The Bay Learning Trust Scheme of Delegation: Ripley ITT

Decision	Delegation					SCITT Director
	Members	Trust Board	Trust Board Committee (S, R & A)	CEO/Executive	Local Governing Body: SCITT Executive Steering Group	
PEOPLE						
SCITT Director: appointment				X	<A	
SCITT Director: suspend/dismiss			X (When a panel is required)	X		
Senior Leader: appointment					A>	X
Senior Leader: suspend/dismiss					A>	X
Teaching Staff: appointment						X
Teaching Staff: suspend/dismiss						X
Non-teaching Staff:						X
Non-teaching staff: Appoint/suspend/remove						X
Clerk to LGB: Appoint/suspend/remove						X

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Variations to agreed SCITT staffing structure/establishment: Approve/reject			X (Quality and Standards)	<A	<A	<A
SYSTEMS AND STRUCTURE						
Structure of LGB: Agree and review			X	<A		
Skills audit for LGB members: Complete and recruit to fill gaps			X	<A	<A	<A
LGB member support and CPD programme: Agree and implement				A>	A>	X
Annual calendar of meetings for LGB: Agree				A>	X	<A
LGB procedures and practice: Review and agree				X	<A	<A
REPORTING						
SCITT governance details on Ripley ITT website: Ensure			A>	A>	A>	X
Register of all interests, business, pecuniary, loyalty for LGB members: Establish and publish			A>	A>	X	
BEING STRATEGIC						

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SCITT's mission and strategy within the ethos and mission of the Trust: key priorities and key performance indicators (KPIs): Determine: Agree		X		<A>	A>	<A
The mission, vision and aims of Ripley ITT: Review and monitor					X	<A
Company and Charity Law: Ensure compliance		X	Resources	<A>		
Services to be procured on behalf of individual academies: Identify			Resources	<A		
Centrally procured services procured to secure best value: Identify and agree			Resources	X		
Management of risk: Establish register, review, and monitor		X		<A		<A
Engagement with stakeholders		X		X	X	X
Ripley ITT Improvement Strategy Plans: Approve			Quality and Standards	<A	X	<A
Ripley ITT Curriculum: Monitoring delivery				A>	X	<A

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Budget plan to support delivery of Trust key priorities: Agree		X		<A		
Budget plan to support delivery of Ripley ITT key priorities: Agree			Quality and Standards	<A>	X	<A (CEO)
Standards of teaching: Monitor and improve				A>	A>	X
Business continuity/disaster recovery: Planning and oversight				A>	X	<A (develop for approval)
Changes in government and other national policies: Plan and implement response			Quality and Standards	<A>	<A>	X

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HOLDING TO ACCOUNT						
Auditing and reporting arrangements for matters of compliance (e.g., safeguarding, H&S, Finance, recruitment): Agree				X	<A>	X
Compliance, monitoring and reporting			Standards and Quality	<A>	<A>	X
Reporting arrangements for progress on key priorities: Agree (cross references with KPIs)			Standards and Quality	<A>	<A>	X
Performance management of SCITT Director				X	<A	
ENSURING FINANCIAL PROBITY						
Chief financial officer for delivery of the Trust's detailed accounting process: Appoint		X				
Trust's scheme of financial delegation: Establish and review			Resources			
SCITT's scheme of financial delegation: Establish and review			Resources			
Funding Agreements: Ensure compliance		X		<A		

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Ensure probity in Trust financial procedures and execution		X	<Audit			
External auditors' report: Receive, note content, and respond		X	<Audit	<A	<A	<A
Staff appraisal procedure and pay progression: Monitor and agree			Resources	<A		<A
Proposed SCITT budget: Develop				X	<A	<A
Individual SCITT budget: Approve		X		<A		
Monthly SCITT expenditure: Monitor				A>	A>	X
Variation to the budget without the overall SCITT budget going into deficit: Approve				X		<A
Expenditure outside the agree budget: Approve		X	<Resources	X		<A
LGB expenses scheme: Approve			Resources	<A		
Benchmarking and Trust value for money: Ensure robustness		X	<Resources			
Benchmarking and SCITT value for money: Ensure robustness			Resources>	X		<A
Develop Trust wide procurement strategies and efficiency savings programme: Develop				X		

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COMPLAINTS						
Complaints policy: develop				X		
Stage 2 complaints					X (Chair or Vice-Chair if relates to SCITT Director)	X
Stage 3 trainee complaints panel		X (if complaint relates to CEO/Executive)			X (with one independent member)	
Stage 3 non-trainee complaints			Quality and Standards		X	
TRAINEE DISCIPLINARY PANEL						
Panel hearing and decision				A>	X	<A
Review decision: review as required by law with power to reinstate in certain circumstances			X	<A	<A	